BME 5990, 7990, or 7996

Guidelines for Directed Study/Research

1. Prior to registering for these credits, a course instructor must be identified by the student. (BME faculty, adjunct and joint faculty should be given first priority in selecting the Directed Study/Research advisor. However, students may also work with COE, SOM, and life science faculty.)

2. The student and instructor must complete and file a Petition and Authorization for Directed Study form (http://www.eng.wayne.edu/page.php?id=4577).
   a. Please print the instructor’s name after signature and identify their home dept.
   b. Students working with BME faculty should list the unique CRN (Course Reference Number) on the form, which is available in the Schedule of Classes each term, under BME 5990, 7990, and 7996. If the instructor is outside of the department, student should list the Graduate Program Chair’s CRN in the form. (Please consult with the advisor if unsure of current Graduate Program Chair in the department).
   c. This form must describe the outline of the course, significance of the course to the graduate program, and manner in which the course is to be evaluated. Detailed information should be provided.
   d. The number of credits the student wants to apply towards their degree must be clearly stated on the form. A common guideline is that the student should commit 4 hours/week per each credit. M.S. students may count no more than 4 credits of Directed Study or Directed Research (BME 5990, 7990/7996) towards their degree. Ph.D. students may count no more than 12 credits of Directed Study or Directed Research (BME 7990/7996) towards their degree.

3. The plan for Directed Study must be approved by the course instructor and the Graduate Program Officer before an override for registration can be conducted. (Submit the form to the Advisor, after obtaining the signatures, and an override will be granted to register for the requested credits.)

4. Instructors must email the BME Graduate Program Chair to confirm acceptance of the student and commit to upholding the grading policy of the BME Department.

5. The instructor is responsible for submitting the final grade for the Directed Study/Research at the end of the term. If for any reason, the student is to be given a Deferred Grade (Y) at the end of the term, the instructor should email this information to the Graduate Program Chair.

Revised 08-2010