PhD Student Professional Travel Award Request

Mechanical Engineering Department

NOTE: This form must be completed before the requested travel, along with the WSU Travel Authorization and Expense Report.

I confirm that I am a currently enrolled Ph.D. student in Mechanical Engineering, and that I will present the paper entitled:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

at the following conference (conference name, location and date):
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

The funds for this travel will be provided by the following accounts:

Amount from the Mechanical Engineering Department  =  $250
Amount from account number ____________  =  _____
Amount from account number ____________  =  _____
Amount from account number ____________  =  _____
Total amount  =  _____

Signature of student receiving award: _________________________________________

Signature of student’s advisor: _______________________________________________

Signature of Department Chair: ______________________________________________

Date: ______________________________________

Attach copies of the following:
1. page in conference program showing the paper title and the student’s name as author
2. Abstract of paper